

Where necessary, you can add, edit or move a large set of records. For this purpose are various options available. Namely:

### **Batch Import**

The batch import allows you to send packages containing metadata and files to a DSpace repository. The structure of the packages based on folders containing multiple files with metadata, documents, licenses, etc ... This structure is characteristic of DSpace.

The use of this method is only justified if the number of records is really high because it involves a considerable learning curve and specific computer skills.

[Check the Manual and an example \(in portuguese\)](#)